

Animation Pane

1. Select the object on the slide that you want to animate.
2. On the **Animations** tab, click **Animation Pane**.
3. Click **Add Animation**, and pick an animation effect.
4. To apply additional animation effects to the same object, select it, click **Add Animation** and pick another animation effect.



Important: After applying the first animation effect, if you try to add more animation effects any other way other than clicking **Add Animation**, you won't apply an *additional* effect. Instead, you'll replace the existing effect with a the one you're adding.



Challenge: Can you change the settings?

Set the start time and length of an animation effect
When you want to control the timing of your animation effects, do the following for each animation effect:

1. In the **Animation Pane**, click the down arrow next to the animation effect, and then click **Timing**.
2. On the **Timing** tab, click the **Start** down arrow, and choose from the following start times:
3. To play when you click the mouse, pick **On Click**.
4. To play *at the same time as* the previous animation effect, pick **With Previous**
5. To play after the previous animation effect plays, pick **After Previous**.

Tip: The **previous** animation effect is the one listed in the playing order in the **Animation Pane** (usually located just above the animation you are setting the timing for).

1. To delay the animation effect from starting, click the **Delay** up arrow to the number of seconds you want.
2. To change the speed of the animation effect, set the **Duration** to the level you want.
3. To watch how the animation effects work together, click **Preview** on the **Animation** tab.

Tip for working with multiple animation effects

When you work with multiple objects on a slide, it can be difficult to differentiate each object and their applied animation effects from one another.

In the picture, below, the default object names don't provide much of a description so it's hard to tell which object has what animation effect applied to it.

In the **Selection Pane**, you can give each object a distinct name to make it easier to work with them when you are applying animations to each. See below:

1. To change the default names of the objects, on the **Home** tab, click **Select**, and then click **Selection Pane**.

2. In the **Selection Pane**, double-click the default object name to open the box, and type a new name for the object.